

ABU Supervisors,

During the first 4 weeks of May we will be having joint OPS & Maintenance IIF JJSV communication meetings.

You along with 6 members from your crew (i.e. 2 PFBM, 2 MACH, 1 ELEC & 1 INST) are to attend each meeting.

You can rotate the mechanics as needed for ongoing jobs. All mechanics should attend at least 1 one of the meetings.

W/O 331465 will be on your schedule to cover the meetings (1 hour time allotment). You will have a separate task for

each craft, for each week. Adjust the hours to the # of mechanics you will have attend if not as the above count.

Your Section Head or OA will notify you of your meeting locations.

The meeting date & time schedule is below.

Monday			Tuesday			Wednesday			Thursday	
Maint Crew			OPS Crew			Time			Maint Crew	
OPS Crew			Time			Maint Crew			OPS Crew	
Week of 5/2/2011			693D	FCC/ALKY/POLY	11:30-12:30	693A	S ISO	11:30-12:30	693A	
N ISO	11:30-12:30		693A	RLOP	11:30-12:30					
693D	SRU	11:30-12:30								
			631A	D&R West	8:00	631A	D&R East	8:00		
			631D	T&B	8:15-8:45				631D	Wharf
8:30										

631D Utilities 9-10:00

631D EOD 10-11:00

Week of 5/9/2011 693D FCC/ALKY/POLY 11:30-12:30 693A S ISO 11:30-12:30 693A  
N ISO 11:30-12:30 693A RLOP 11:30-12:30  
693D SRU 11:30-12:30

631A D&R West 8:00 631A D&R East 8:00

8:30 631D T&B 8:15-8:45 631D Wharf

631D Utilities 9-10:00

631D EOD 10-11:00

Week of 5/16/2011 693D FCC/ALKY/POLY 11:30-12:30 693A S ISO 11:30-12:30 693A  
N ISO 11:30-12:30 693A RLOP 11:30-12:30  
693D SRU 11:30-12:30

631A D&R West 8:00 631A D&R East 8:00

8:30 631D T&B 8:15-8:45 631D Wharf

631D Utilities 9-10:00

631D EOD 10-11:00

Week of 5/23/2011 693D FCC/ALKY/POLY 11:30-12:30 693A S ISO 11:30-12:30 693A  
N ISO 11:30-12:30 693A RLOP 11:30-12:30  
693D SRU 11:30-12:30

631A D&R West 8:00 631A D&R East 8:00

8:30

631D T&B 8:15-8:45

631D Wharf

631D Utilities 9-10:00

631D EOD 10-11:00